

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Tuesday 11th May 2021 -8:15pm Via Zoom

Executive committee only

Apologies:

Present: Pam T Floyd, Jane Pocock, Joan Hughes, Colin Gandar David Felix

1. Welcome/Apologies – This meeting is being held via Zoom as we are unable to meet under current covid-19 guidelines. We held this meeting to discuss other users coming back into building and how we are going to implement.
2. No matters arising from the previous meeting and minutes agreed.
3. Finances – Joan reported that accounts as follows current account £10,590, CCLA mandate to close accounts, they won't speak to Joan as she is not on the account. David to speak with them to sort and find out what information is holding up the closure of accounts. We had a couple of returned cheques which David will pass information to Joan. We have sold 176 numbers for the 50/50. For the year we will have 3 prizes each month, £45, £25 & £15 draws for April and May done

April 21

May 21

1st D Dewhurst

1st Lynne Ingham

2nd D Barker

2nd Judith Helsby

3rd K Sharpe

3rd Carol Bowdon

Milner to look in to taking out a zoom account. Joan to close the old 50/50 account.

We would like to extend thanks to parish council for continuing to pay full rent over the pandemic.

4. Hall Managers Report – Oven cleaning still to be sorted. Looking to do a key amnesty to get back keys that are not needed by people who no longer use the building. Colin has asked neighbour to remove his car from the car park as parking in the passing point is dangerous when people are trying to get in and out of the car park. Pam has had contact from 106 Runcorn Road to talk about the fence between us (New house build) they are looking to replace but will need to access from the car park. Pam to advise yes this okay as long as done when pre school not on the premises i.e. half term or summer hols. Colin to sort key for kitchen door (middle kitchen) so other users just have access to big room, kitchen and disabled toilets.

5. Covid-19 information. Nursery is still the priority for the building. It was discussed others coming back into the building in particular Karate it was decided that they can return Tuesday & Thursday 5:30-7:30. Users must provide risk assessment to ensure all are covid secure. The Milner have track and trace QR codes ready to go up at entry points in the building. We discussed increase in rent to cover covid cleaning etc. £25 per hour for one off users, More than 10 hours per week £10 and less than 10 hours per week £15. We have had a request for a party on 4th July which can go ahead subject to final Covid restrictions being lifted by the government.
6. A.O.B – Pizza van no longer using the Milner as it was not going as well as thought.

As a committee we are still not permitted to hold face to face meetings. We have a further committee meeting scheduled via Zoom 8th June 2021 @ 8:15pm